

Town of Grafton Technology Committee

Meeting Minutes

via Zoom
September 1, 2021

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Regular Business

Attendees: Alan Baker, Bob Carroll, Bob Hassinger, Dave Robbins, Evan Brassard
(Town Administrator), Charlie Christenson (CMD), Mark Jardim (CMD)

Members absent: Bill Jones

Call To Order

- The meeting was called to order at 7:02 PM by Mr. Robbins.

Public Input

- None

IT contractor

- Charlie Christenson and Mark Jardim, representing CMD, the IT contractor recently engaged by the Town, introduced the company to the Committee and explained how the company operates to support the Town's IT infrastructure.

Town administrator update

- Mr. Brassard provided an update regarding various IT activities in progress, including:
 - A software and hardware punch list is under review
 - The Fire Department technology deployment is underway
 - A Sonic Wall Secure Mobile Access (SMA) VPN produce has been installed
 - Remote management is in
 - Patch management is coming up
 - AI-based AV and behavior monitoring (SentinalOne or similar) is planned

Financial Application Update

- The Committee reviewed VADAR information received and discussions to date, and agreed to request another meeting with VADAR, with topics of discussion to include:
 - Shared logins
 - Auditing of Access app
 - Access multi-user, role-based permissions
 - Depth of penetration testing
 - Patch management
 - Roadmap

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Review Prior Meeting Minutes

- Upon motion of Mr. Hassinger, seconded by Mr. Baker, the minutes of August 4, 2021 and August 12, 2021 were unanimously approved as drafted.

Motion to Adjourn

- Upon motion of Mr. Hassinger, seconded by Mr. Carroll, it was unanimously voted to adjourn the meeting at 8:09 PM.

Exhibits

- *Draft Minutes of August 4, 2021 Meeting*, David Robbins
- *Draft Minutes of August 12, 2021 Meeting*, David Robbins

Respectfully Submitted,
David C. Robbins, Chair